



**MUSEUM EDUCATION DIVISION  
TEACHER AND MUSEUM PARTNERSHIP  
GUIDELINES**

**The Museum Education Division of the Art Education Association of Indiana (AEAI) invites AEAJ members (individual or institutional) to apply for the following:**

- **Museum Education Division Teacher Partner** (non-museum—includes all licensed K-12 school and higher education teachers, professors, and other professionals)
- **Museum Education Division Museum Partner** (museum professional)

The Museum Education Division's goals are to encourage exchange between museum educators and school and university educators, promote the increased use of museums, and provide examples of museum-use best practices, especially at the Art Education Association of Indiana annual conference. Partners will contribute to Museum Education Division activities as part of the AEAJ conference program and also the website and/or magazine.

**PARTNERS**

The Museum Education Division invites AEAJ members to attend the Art Education Association of Education annual conference to be a resource partner and recognized practitioner. Teacher and museum partners will present at the conference about museum resource best practices and write a short article for the AEAJ newsletter and/or website. The distinction recognizes practitioners' contributions and varies according to available funding. First-time conference attendees are especially encouraged to apply. The Museum Education Division does not provide funding to attend the conference, however an honorarium or similar may be available based on available funding. For 2013, 2014, and 2015, AEAJ will provide winners a \$250 gift certificate courtesy of Gaylord.

**SUBMIT THE FOLLOWING INFORMATION PACKET**

- 1. Complete the attached form (please type)**
- 2. Prepare a short typed essay (no more than 1-2 double-spaced pages)**
  - a) Explain the importance (or your philosophy) of using museum experiences and resources in your curriculum and/or educational programs, and/or the value of museums working with schools and vice versa.
  - b) Address how you have used museum and school experiences and resources in your curriculum or educational program (Provide a short lesson plan or similar.)
  - c) Note the value of attending the AEAJ conference
  - d) Describe a topic related to museums that you think other AEAJ art educators would find beneficial.
- 3. Provide a letter of support from your supervisor or a colleague that emphasizes your museum and school activities**

Continued...



Please send the entire information packet by August 1\* to:

Museum Education Division Teacher and Museum Partnership Committee  
c/o Ms. Tania Said, Museum Education Division Chair  
David Owsley Museum of Art  
Ball State University, AR 216  
Muncie, Indiana 47306

\* If the August 1 deadline falls on a weekend, please submit it by the previous Friday.  
All applicants will receive confirmation of the application's receipt via email.  
The selected partner(s) and all other applicants will be informed 4-6 weeks before the conference.  
AEAI and the Museum Education Division reserve the right to limit the number of partners recognized.

For further information, please email Tania Said at [tsaid@bsu.edu](mailto:tsaid@bsu.edu).

Gaylord  
Your Trusted Source®

Funder of the AEA Museum Education Division Teacher and Museum Partnership program  
for 2013, 2014, and 2015

To learn more about the sponsoring organizations and division involved, visit their websites:

- Art Education Association of Indiana, [www.aeai.org](http://www.aeai.org)
- AEA Museum Education Division, <http://www.aeai.org/museum-education-division.html>
- Gaylord, [www.gaylord.com](http://www.gaylord.com)



MUSEUM EDUCATION DIVISION TEACHER AND MUSEUM PARTNERSHIP APPLICATION		
APPLICANT INFORMATION (PLEASE TYPE)		
I am applying for <i>(Please circle)</i> :		
<input type="radio"/> <b>Museum Education Division Teacher Partner</b> (non-museum—includes all licensed K-12 school teachers, and higher education professors)		
<input type="radio"/> <b>Museum Educator Partner</b>		
Name:		Title:
AEAI membership number:		Member since:
Current address:		
City:	State:	ZIP Code:
Phone:	E-mail:	Fax:
EMPLOYMENT INFORMATION (PLEASE TYPE)		
Current employer:		How long?
Employer address:		
Work E-mail:		Phone:
City:	State:	ZIP Code:
CONFERENCE PARTICIPATION (REVIEW THE CONFERENCE PROGRAM)		
Do you plan to attend the Art Education Association of Indiana conference? Yes / No <i>(Please circle)</i>		
Have you attended the AEA I conference before? Yes / No <i>(Please circle)</i>		
Can you attend the Museum Education Division business meeting? Yes / No <i>(Please circle)</i>		
Can you attend the Museum Teacher Resource Exchange? Yes / No <i>(Please circle)</i>		
Which conference days do you plan to attend? Friday / Saturday / Sunday <i>(Please circle)</i>		
Will you write a short article for the AEA I Contact newsletter and website? Yes / No <i>(Please circle)</i>		
REFERENCES (PLEASE TYPE)		
Name (relationship)	E-mail address	Phone
1.		
2.		
SIGNATURES		
Name of applicant:		Date:
Signature of applicant:		
Name of supervisor:		Date:
Signature of supervisor:		